Issue No.4 December 1994

# ARMY MEDICAL EXPENSE AND PERFORMANCE REPORTING SYSTEM (MEPRS) NEWS BULLETIN

The Office of The Surgeon General, MEPRS Project Office, Falls Church, Virginia, and the U.S. Army Medical Command, MEPRS Division, Fort Sam Houston, Texas, publishes and distributes the Army MEPRS News Bulletin quarterly by fiscal year (FY) to MEPRS administrators worldwide. We have designed the Army MEPRS News Bulletin to enhance communication within the Army medical treatment facilities.

/signed/
MICHAEL I. IRELAND
GM-14
Army MEPRS Project
Officer

/signed/ CHARLES D. SHAW MAJ, MS Chief, MEPRS Division

#### **DISTRIBUTION:**

Commanders, MEDCOM MEDCENs/MEDDACs

ATTN: Resource Management

Deputy Chief of Staff for Resource Management

Chief, Program and Budget Division

Chief, Manpower Division Chief, Management Division

Chief, Finance and Accounting Division

Director, Directorate of Patient Administration

Systems and Biostatistics Activities, U.S. Army Department Center and School

### TABLE OF CONTENTS

SECTION I: TRISERVICE HAPPENINGS

SECTION II: ITEMS OF INTEREST

SECTION III: ARMY HEALTH CARE FINANCIAL MANAGEMENT

SYSTEM (AHCFMS)

SECTION IV: EXPENSE ASSIGNMENT SYSTEM, VERSION III

(EAS III)

SECTION V: BACK-UPS

### SECTION I: TRISERVICE HAPPENINGS

TRANSMISSIONS - Through FY 95 you will continue to transmit your Quarterly PIND File. However, in doing so, you need to transmit the PIND File by itself. When it is transmitted with the monthly files, it is difficult for EDS to determine if this is an updated PIND for processing. Make sure when you review your transmission log the dates reflect the most current transmission. If not, accessing the transmission screen will update/create the latest log.

### SECTION II: ITEMS OF INTEREST

MEPRS CONTACTS LISTING - Doris Walters, Secretary, MEPRS Division, MEDCOM, updated the MEPRS Contacts list and mailed a copy to each MEPRS office 5 Jan 95. If you have any changes to the list please notify her. She will publish any corrections/changes to the list in this section of future issues of the MEPRS News Bulletin. The changes we are aware of as of this publication are: The Fax numbers for Fort Meade are DSN 923-8566 and Commercial (301) 677-8566. The area code for Fort Rucker is (334).

# SECTION III: ARMY HEALTH CARE FINANCIAL MANAGEMENT SYSTEM (AHCFMS)

**READINESS AMSCOs** - The AMSCO used for JCS exercises, 208011, was changed in FY 94 to 116011. However, after discussions with our Finance and Accounting personnel, MEPRS will charge readiness manhours and costs to AMSCO 847714.98. Any costs against AMSCO 116011 should come across on your finance tape and appear on the Special Health Care Expense Report.

STANFINS TAPES - Unfortunately, several sites are still experiencing problems with the STANFINS tape. OTSG is still working with DFAS personnel in resolving the few remaining problems we have. However, once you receive your financial tape, DO NOT wait before you try and ACCEPT the tape. This will not detect all potential problems; however, it will let you know whether you can successfully accept the tape.

# SECTION IV: EXPENSE ASSIGNMENT SYSTEM, VERSION III (EAS III)

INFORMATIONAL SASs 830 and 831 - As mentioned in an earlier message, COL Dena Norton has sent out a message to nursing personnel at each Medical Treatment Facility in reference to reporting and capturing referred and independent workload. We also sent out a message informing you to expect receipt of this data and to establish the above informational SASs. Referred and independent workload or patient encounters is workload performed by nursing that is not otherwise accounted for in MEPRS; i.e, dressing changes, recurrent blood pressure checks, starting an IV, administering medication. Occupied bed days and clinic visits will NOT be reported on these SASs nor will the Advanced Practice Nurses workload. If further clarification is needed, please contact your nursing personnel or COL Dena Norton, DSN 471-9924.

Check is a new function that was implemented with the installation of the EASIII 7.0 Release. This function validates the SAS, DES, Personnel DES by Skill Type, and FTE files searching for duplicate records and negative amounts. It runs automatically during nightly backups; however, you can also execute it by selecting it from the main menu. Since it runs in the background, there is no screen associated with it. Detected errors are printed to the Data File Integrity Report. For duplicate record errors, you will need to contact your analyst; however, you will need to correct the negative amounts appearing on the SAS. In either case, you will need to perform a computation until the report indicates all the files have validated correctly.

**DEPRECIATION SASs** - Some sites are still using SAS 076 and 078 for depreciation. These SAS numbers are reserved for DOD and not for local use. If you are unsure as to which SAS you need to assign against depreciation, refer to either your Fourth Level Coding Document or the Helpful Hints.

#### SECTION V: BACK-UPS

In the second issue of the Newsletter, there was a little story about two MTFs. One who did their back-ups on a monthly basis and one MTF who felt they did not have the time to perform monthly back-ups. Refer to this story if you are having any doubts whatsoever on the importance on doing MONTHLY back-ups.

The absolutely essential file systems that must be backed up every month are:

/, /usr, /nac, /nacdata, /meprs

If you have any questions about back-ups, please call the Help Desk.